

Certificate IV in Kitchen Management Course Credit Application Form

The form is to be filled by the student at time of applying for a course or within 28 days of course commencement. Please attach the Record of Results or Statement of Attainment comprising the units for which credit is being requested.

Student Details

Student Name:			
Student ID:		Date of Birth:	
Course Name			
Course Start Date:		Course Finish Date:	
Address:			
Suburb:		State:	
Contact Number:		Email:	
Types of Credit Transfer: <input type="checkbox"/> Formal <input type="checkbox"/> Non-Formal <input type="checkbox"/> Informal			

Unit details

Units in which credit transfer is being requested (Please add extra page if number of units is more than the space provided below):

Unit Code	Unit Name	For Office Use Only Credit Provided (Y/N) (If 'NO', provide the reason)	New package (Equivalent or Non-Equivalent)
SITHCCC023*	Use food preparation equipment	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITHCCC027*	Prepare dishes using basic methods of cookery	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITHCCC028*	Prepare appetisers and salads	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITHCCC029*	Prepare stocks, sauces and soups	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITHCCC030*	Prepare vegetable, fruit, eggs, and farinaceous dishes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHCCC031*	Prepare vegetarian and vegan dishes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHCCC035*	Prepare poultry dishes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHCCC036*	Prepare meat dishes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHCCC037*	Prepare seafood dishes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHCCC041*	Produce cakes, pastries and breads	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITHCCC042*	Prepare food to meet special dietary requirements	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHCCC043*	Work effectively as a cook	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHKOP010	Plan and cost recipes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHKOP012*	Develop recipes for special dietary requirements	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHKOP013*	Plan cooking operations	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITHKOP015*	Design and cost menus	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent

SITHPAT016*	Produce desserts	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITXCOM010	Manage conflict	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITXFIN009	Manage finances within a budget	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITXFSA005	Use hygienic practices for food safety	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITXFSA006	Participate in safe food handling practices	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITXFSA008*	Develop and implement a food safety program	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITXHRM008	Roster staff	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITXHRM009	Lead and manage people	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITXINV006*	Receive, store and maintain stock	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITXMGTO04	Monitor work operations	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITXWHS007	Implement and monitor work health and safety practice	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITHCCC040	Prepare and serve cheese	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHCCC038	Produce and serve food for buffets	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
SITHCCC039	Produce pates and terrines	<input type="checkbox"/> Yes <input type="checkbox"/> No	Non-Equivalent
BSBSUS211	Participate in sustainable work practice	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
SITXINV007	Purchase goods	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent
BSBCMM411	Make presentations	<input type="checkbox"/> Yes <input type="checkbox"/> No	Equivalent

Evidence Provided: ☐ Yes ☐ No

Student Declaration:

1. I declare that I wish to apply for course credit as outlined in this form.
2. I have been communicated all the information in regard to course credit and its effect on my COE.
3. The attachment to this form is the photocopy of my original academic document. All the information provided in the form is correct and complete.
4. If the credit transfer is given before the student visa is granted, the actual net course duration (as reduced by course credit) will be indicated in the confirmation of enrolment for that course.
5. If the credit transfer is given after the student visa grant, the change of course duration will be reported via PRISMS under section 19 of the ESOS.

Student Signature:

Date:

For Office Use Only			
Admin Approval:		Date:	
Academic Approval:		Date:	
Course Duration changed?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
New Course Start Date:		End date:	
Has the student been communicated? How?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Student's Acceptance of the Credit Transfer Feedback			
<ol style="list-style-type: none"> 1. I acknowledge the credit transfers for the units granted to me by Times College. 2. In view of the grant of Credit Transfer for the above units, my course schedule will be reviewed and modified. 3. If the credit transfer is given before the student visa is granted, the actual net course duration (as reduced by course credit) will be indicated in the confirmation of enrolment for that course. 4. If the credit transfer is given after the student visa grant, the change of course duration will be reported via PRISMS under section 19 of the ESOS. 5. I understand my right to access Complaints and Appeals procedure of College, if I am not satisfied with the outcome of my credit transfer application. 			
Student's Name:			
Student Signature:		Date:	