



TIC – Controlled Form

F22 - Amendment of Personal Details

This form is to be used to give official notice to **TIC** of changes or corrections to your Personal Details. The completed form is to be submitted to the Administration Office at Times International College, Unit 44-45, level 1, 138-142 Nicholson Street, Footscray, VIC 3011, Australia.

THESE DETAILS CANNOT BE TAKEN OVER THE PHONE

Student ID number	
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Details as currently recorded

Family Name		Date of Birth	
First Name		Course Code	
Other Names		Course Title	

Change of address, phone number or emergency contact details

Your Daytime or Mobile Phone Number	
Your Email Address	
Name of Contact Person in Emergency	
Telephone Number for this person	

(1) Semester/Mailing Address

(2) Permanent Home Address (same as (1)) ☐ yes

Street Number and Name		
Suburb/Town		
State		
Country (if not Australia)		
Postcode		
Telephone Number		

Change of name, title, or date of birth

Original or certified copies of documentary evidence **MUST** be supplied with this form

Title	MR MS MISS MRS DR PROF	Date of Birth / /
Family Name		<input type="checkbox"/> Female <input type="checkbox"/> Male
First Name		
Other Names		

I declare the details provided to be true and correct.

Student Signature: **Date:**

FOR OFFICE USE ONLY:

Form received by:

Date:

Entered on database by:

Date: